



SAMBALPUR UNIVERSITY
JYOTI VIHAR
BURLA-768019, SAMBALPUR
ODISHA

No 177 /L&ISc.

Date: 05/9/23

SHORT QUOTATION CALL NOTICE

Sealed Quotations are invited from the intending firms/purchasers for sale of old unserviceable unused materials "as and where basis" such as Study Chairs etc., so as to reach the undersigned by Speed post/Registered Post/Courier on or before 13.09.2023 by 2.00pm which will be opened on the same day at 3.00pm in the presence of the quotationer or their authorized representatives, if any. Detail terms and conditions may be obtained from the Department of Library and Information Science, Sambalpur University in any working day during office hour or they may be obtained the same from University website i.e. www.suniv.ac.in

HOD, Lib & Info Sc.
P.G. Dept. of Lib. & Inf. Science
Sambalpur University
Jyoti Vihar-768019

Memo No. 120(4) /L&ISc.

Date: 5/9/23

Copy forwarded for information and necessary action to:

- ✓ 1) Director, e-Gov with a request to upload the said notice in the University web site for wide publication.
- 2) PA to Director, SUIIT/VIMSAR with a request to upload in their notice board for wide circulation
- 3) PA to Collector & District Magistrate and Sambalpur Municipality Commissioner with a request to upload in their notice board for wide circulation
- 4) PA to Registrar, VSSUT/GMU/OSOU with a request to upload in their notice board for wide circulation

HOD, Lib & Info Sc.
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Sambalpur University
Vihar-768019

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Copy forwarded for information and necessary action to:

- 1) Chairman, PGC
- 2) Comptroller of Finance/ Audit Cell of Sambalpur University
- 3) PA to Registrar & Secretary to Vice Chancellor, Sambalpur University

HOD, Lib & Info Sc.

TERMS & CONDITIONS

1. EMD of **Rs.100/-** (Rupees One Hundred) Only to be paid along with the quotation in shape of DD drawn from any nationalized bank in favour of "**HOD, Department of Library and Information Science**" which is refundable to unsuccessful quotationer after finalization of quotation and other after completion of lifting of all old unserviceable unused study chairs etc. The quotation without EMD will not be taken into consideration.
2. Self-attested Xerox copy of GST & PAN must be enclosed along with the quotation
3. The Head of the Department does not hold any responsibility if there is any delay in postal delivery.
4. The above mentioned items will be sold to the party quoting highest price and fulfilling the other terms and condition of the SQCN.
5. The tenders received in incomplete shape or after the scheduled date and time shall be summarily rejected.
6. All the items must be lifted at one lot within 07 days from date of receipt of the office order.
7. The successful bidder has to deposit the entire amount in the office of the Department of Library and Information Science before lifting the materials.
8. The authority reserve the right to reject/accept any or all the quotation without assigning any reason thereof.
9. The party may inspect the materials if so desires during office hours in any working day.
10. While quoting, the rates should be bifurcated with GST component.
11. The quotation cover should be super scribed "quotation for sale of Old unserviceable unused study chairs"


HOD, Lib & Info Sc.