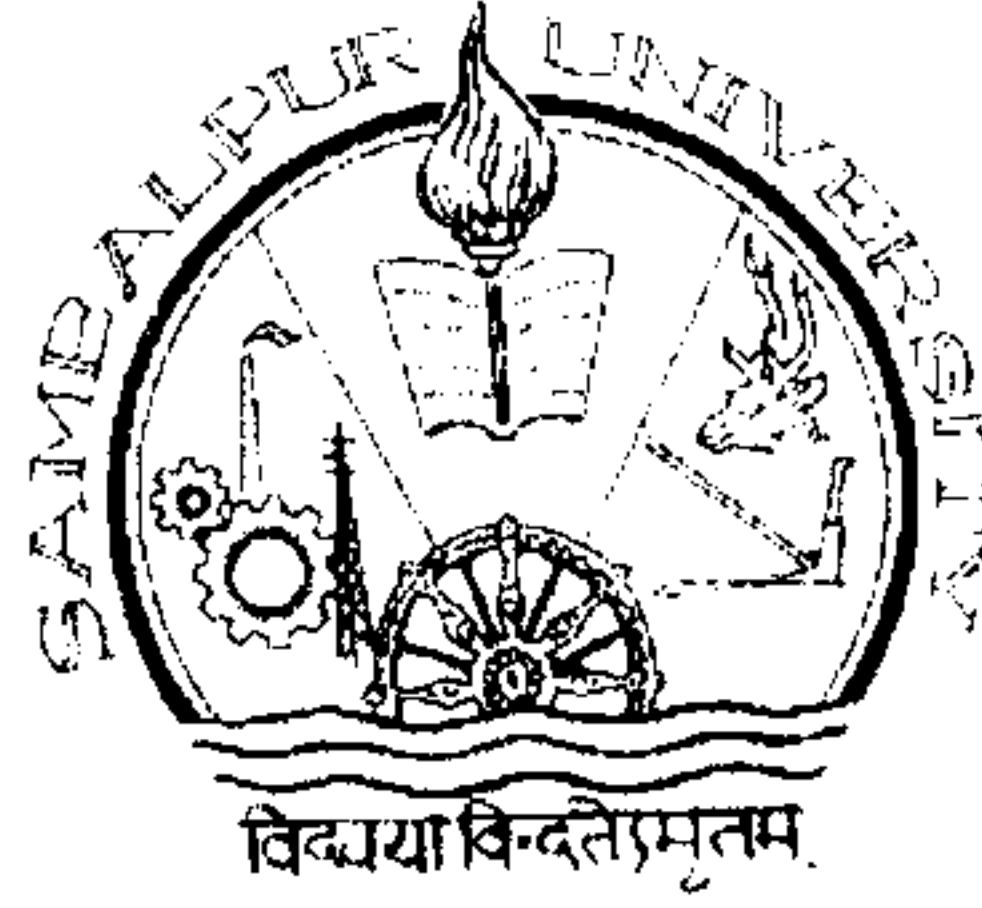


E-GOVERNANCE NODAL CENTRE  
JYOTI VIHAR, BURLA  
SAMBALPUR (ODISHA)



GRAM: UNIVERSITY  
PHONE: 0663-2432732  
PIN-768019

**Quotation Call Notice**

No. 020/17-18 /e-Gov.

Dt. 30/05/2017

Sealed quotations are invited from interested registered company/firms/Service Providers to execute the following item in Sambalpur University.

- **Comprehensive AMC of 100 nos of Computers & its peripherals installed in Sambalpur University.**

The terms and conditions and other details of quotation can be downloaded from the University website i.e. [www.suniv.ac.in](http://www.suniv.ac.in) or can be obtained from the office of the e-Governance Nodal Centre, Sambalpur University in every working day during office hour only. Interested authorized company/firms/Service Providers are requested to visit the University Campus for their convenience and accordingly submit their offer along with the copies of their valid PAN, VAT/TIN, company/firm registration certificate and other required documents to the **Registrar, Sambalpur University, Jyoti Vihar, Burla-768019** by **Registered Post only within 15 (fifteen) days from the first date of publication of the notice in the daily news paper**. All the documents should be enclosed with a sealed envelope and must be superscribed as "Comprehensive AMC of 100 nos of Computers & its peripherals installed in Sambalpur University with Quotation No. & Date". The offer received on or before the scheduled date by the University and quoted for required items shall only be entertained.

  
Registrar

 Sambalpur University

Memo No. 021(3)/17-18 /e-Gov.

Dt: 30/05/2017

1. The Editor, The Sambad, Bhubaneswar, Odisha
2. The Editor, Express Publication (Madurai) Limited, Bhubaneswar

To kindly publish the notice in one issue on or before 02.06.2017 and submit the bills in duplicate along with the issue of the daily news paper where the quotations call notice have been published.

3. The Dy. Director, e-Gov. Nodal Centre to make available of the respective quotation with its details in University website.

  
Registrar

 Sambalpur University

# COMPREHENSIVE AMC OF 100 NOS OF COMPUTERS & ITS PERIPHERALS INSTALLED IN SAMBALPUR UNIVERSITY

## (Terms and Conditions)

### I. Eligibility criteria for the bidder:

1. The bidder must be a registered company/firm under the Indian Companies Act/Odisha Commercial Act.
2. The bidder must have an adequate infrastructure and personnel to carry out the assignment (An Undertaking has to be submitted by the bidder).
3. The bidder must have up-to date VAT Clearance, PAN and Income tax clearance Certificate, etc.

### II. General Terms and condition for bidding :

1. The bidder should bid for comprehensive AMC of the following hardware:-
  - a. HP Desktop with specification: HP DX 2280 Intel Pentium D 2.66Ghz, 512Mb DDRE-2 RAM, 80 GB HDD, 15" TFT Monitor, P/S-2/USB Mouse & Keyboard
  - b. EPOCH/SUPERCOMP/BPE Offline UPS
  - c. Samsung ML 2571N Laser Printer (5 nos)
2. The bidder should be capable of giving proper **onsite** service support with efficient manpower as and when required without any extra cost for uninterrupted service to the University.
3. Bidders, who have not satisfactory completed any of the earlier contracts with our University, will not be eligible for participation in this tender.
4. The companies or vendors, bidding for the above tender, should have not black listed by any of Government Authority or Public Sector Undertakings (PSUs).
5. The vendor should have service centre/support centre in the **Western Part of Odisha (preferable in Sambalpur, Address Proof must be attached)**.
6. The bidder must submit the Eligibility Criteria and the Financial Bid **separately**. Financial Bid will be opened for eligible bidders only.
7. The bidder will be allowed to bid in Indian Rupees only.
8. The bidder has to submit an EMD of Rs. 3,000/- (Rupees Three Thousand) only which is refundable, in shape of demand draft in favour of Comptroller of Finance, Sambalpur University, payable at SBI, Jyoti Vihar, Burla, with the bid.
9. In case of any down time beyond one day, Rs. 500/- per day of fraction thereof shall be charged demurrage by the University and will be deducted from the final settlement of the bill.
10. The University will not entertain any joint bidding (by two or more vendors).
11. The bidder has to take enough care to check misutilization /improper /unauthorized use of the hardware equipments.
12. After finalization of the bid, the bidder has to enter into an agreement with Sambalpur University. Dispute if any will be subject to legal jurisdiction of Odisha only.
13. The Director, e-Governance Nodal Centre, Sambalpur University will be the single point contact for all purposes.
14. The bidder has to have prior permission of the University before making any alteration to the existing hardware, should there be a need for such alteration.
15. The terms of payment shall be made 50% of the total cost during each half of the AMC period as per the University norms.
16. The bidder should also quote for extendable AMC for a period of subsequent three years.
17. The bidder must personally check the equipment and facility, make, model etc. before applying for the same and accordingly, prepare the documents.
18. Apart from the above, the vendor may quote for any other additional items or facilities with **justification and cost**.
19. The University shall have the rights to alter, modify or delete any term and condition before the agreement is signed.
20. The authority reserves the right to reject any or all quotations or accept any without assigning any reason thereof.



Registrar



Sambalpur University