

SAMBALPUR UNIVERSITY⁰³⁰¹

JYOTI VIHAR, BURLA
(SPORTS COUNCIL)

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Received the following from the Sports Council, Sambalpur University in connection with Inter University (E-Z/I-Z/A/All India) -----
tournament/competition/meet .200 200 ,

Sl. No:	Name of items	Form No.	No. of Copies
1.	Budget estimate	-	2
2.	Adjustment of advance form	A-1	2
3.	Statement of expenditure	C-1	2
4.	T.A. D.A. bill forms of player	C-2	()
5.	Refreshment to players	B-3	()
6.	Voucher slip forms	C-3	5
7.	T.A. bill forms	-	2
8.	Kits Allowance	C-4	()
9.	Report Team Manager	C-5	2
10.	Tie-fixture along with all other details	-	1
11.	Eligibility proforma with Seal of the University & seal and signature of Secretary, Sports Council.		5
12.	Railway Concession	-	-
13.	University representation certificate	-	()
14.	Sambalpur University flag	-	1

Signature
Designation
Dt.

STATEMENT OF EXPENDITURE FOR PARTICIPATION IN INTER UNIVERSITY TOURNAMENT, 200 C - 1
AGAINST ADVANCE OF Rs. _____

Sl. No.	Financial No.	Particulars of expenditure	Sanctioned amount	Expenditure incurred	Voucher No (a)	Remarks if any
1	2	3	4	5	6	7
1.	C-1	i) Concessional travelling expenses of the participants	Rs.	Rs.		
2.	C-1	ii) D.A. to participants	Rs.	Rs.		
3.	C-1	iii) Actual Auto Rickshaw	Rs.	Rs.		
4.	C-1	iv) Local travelling expensess of the participants	Rs.	Rs.		
5.	C-2	i) T.A./D.A. to the Manager of the Team/Peon	Rs.	Rs.		
6.	C-3	a) Medicine expenses of the participants	Rs.	Rs.		
7.	C-3	b) Refershment to participants	Rs.	Rs.		
8.	C-3	c) Umpering fee	Rs.	Rs.		
9.	C-3	d) Team Kits	Rs.	Rs.		
10.	C-3	d) Kits Allowance	Rs.	Rs.		
11.	C-4	a) Contingency	Rs.	Rs.		

Total : Rs. Rs.

In case of deficit the recipient of the advance will be paid the excess expenditure, if admissible after the vouchers submitted herewith are passed:

In case of surplus, the recipient of the advance shall have to refund the money either by B.D. or in the university cash counter. The B.D. or the money receipt must be attached to this statement of the expenditure alongwith the vouchers otherwise, the vouchers will not be entertained.

Net deficit OR surplus
Certified that the expenditure incurred as per the statement is true to the best of my knowledge and belief and is in accordance with the financial rules.

Signature of the recipients of the advance

**TA/DA BILL FOR INTER UNIVERSITY/COLLEGE/COACHING CAMP****TOURNAMENT**

Voucher No.

Date:

Name :

Designation :
(for other than students)

Name of the College :

Purpose for which TA/DA are claimed :

Name of the Tournament :Year.....

Venue :

Period of Play/Stay :

1. TRAVELLING EXPENSES :

Date	From	To	Distance	Mode of Conveyance	Fare/Amount admissible

2. DAILY ALLOWANCE :

From Date	To Date	Number of days & rate of payment	Amount Admissible

1. Travelling Expenses Rs.....

2. Daily Allowance Rs.....

Grand Total Rs.....

Received Rs.....

(Rupees.....only)

1. Certified that he/she has attended the University business (as mentioned above)

2. Certified that the above College/Player played in the above from to
.....Secretary, Sports Council
Organising SecretarySignature
Date
Address



SAMBALPUR UNIVERSITY

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JYOTI VIHAR, BURLA

(SPORTS COUNCIL)

VOUCHERS IP FOR UNIVERSITY TFAMS

(This slip is to be used when the person of firm claiming payment does not have printed receipt)

Received from the Manager, Sambalpur University

..... term, 20 20..... the sum of
Rs. (Rupees.....) towards

Voucher No.

Date

Revenue Stamp

Signature or thumb impression of
the payee

Date

Address.....

.....



SAMBALPUR UNIVERSITY

JYOTI VIHAR, BURLA-768019

(SPORTS COUNCIL)

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PROFORMA BILL FOR PAYMENT OF KITS ALLOWANCE TO PLAYERS REPRESENTING THE UNIVERSITY IN INTER UNIVERSITY TOURNAMENT/COMPETITION/MEET

1. Name of the Participant
2. Address.....
3. Name of the Tournament
4. Year.....
5. Venue of the Tournament.....

Received a sum of Rs.....(Rupees.....
.....) only from the Manager.

University.....team, 20.....20.....
towards kiet - allowance for representing the university in

- (1) Certified that the recipient is a
bonafide player of the University
.....team

(R.Stamp)
Signature

- (2) Certified that the amount
has been paid by me

Date.....
Place.....

(Team Manager)

**SPORTS COUNCIL
SAMBALPUR UNIVERSITY**

**JYOTI VIHAR, BURLA
DIST. SAMBALPUR**

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(TEAM MANAGER S REPORT)

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1. Name of the Manager
2. Status of the Manager
3. Name of the Tournament/ Competition
Meet/ Zonal/ Inter-Zonal
4. Venue
5. Date of departure from the H Qrs
6. Date of arrival in the H. Qrs
7. Date of arrival in the Destination
8. Date of departure from the Destination
9. Period of Play
10. Period of stay in the Destination
11. Name of the official other than the (1)
Manager who accompanied the Team, if any (2)
12. Regarding members of the team

Sl. No.	Name of the students who accompanied the team	Name of the College to which they belong	Received the University Certificate / Crest
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			

13. General performance of the team
14. Any significant achievement by
15. Any significant achievement by individual players /Athlets
(Please mention the name and performance)
16. Indisciplined act or behaviour shown by any player/athlet / Competitor on and off the field (enclose sepatate sheet, if the spaceis inadequate)
17. Any suggestion for improvement in the standard of the Team for future
18. Special remarks, if any :

Signature of the Manager
Status
Date