



SAMBALPUR UNIVERSITY
Declaration Form for the F.Y. 2025-26 (A.Y. 2026-27)
(Only for individuals and Contractual staff drawing Salary > Rs.3 lacs)

NAME & DESG.:

DEPT/SEC.:

PAN:

(Attach a copy of PAN)

D.O.B.:

Tax calculation (please tick one option)

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Old Tax Regime

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New Tax Regime

| | | Particulars | Amount in Rs. | |
|-----|---------------|--|---------------------------------|--|
| | Part A | Gross annual Salary {1. after deducting standard deduction of Rs.50000 for Old & Rs75000 for New. & 2. Professional Tax deduction for only Old} (March 2025 to February 2026) | | |
| | | Particulars of Investments/Deduction | | |
| 1. | 10(13A) | Rent Paid (For HRA exemption, employees should provide self-attested copy of rent agreement and rent receipts/Bank statement for all months i.e. from April 2025 to March 2026). Enclose photocopy of PAN of Landlord where Rent per month is above Rs. 8333/- | | |
| 2. | 24(1)(b) | Interest on Housing Loan up to Rs.2,00,000/- (Rs.3,00,000/- for senior citizen) | | |
| 3. | 80C | Particulars (attach proof of each) | Investment Amount in Rs. | |
| | | PPF/GPF | | |
| | | LIC (Certify that the policy/policies is/are paid by self only) | | |
| | | Sukanya deposit | | |
| | | GIS/NSC | | |
| | | Tuition Fee (other than reimbursed by office) | | |
| | | NPS (other than deducted by office) | | |
| | | Post office time deposits | | |
| | | Repayment of principal amount of housing loan/HBA | | |
| | | Any other allowed Investment if any, specify | | |
| | | Additional Deduction u/s. 80CCD(1B) (upto Rs.50,000/-) NPS | | |
| | | Total | | |
| | | (Maximum limit up to Rs. 2,00,000/-). | | |
| 4. | 80D | Medical Insurance Premium, including premium for parents (Max. Limit Rs.25,000/-). If self or parents are senior citizen, then max limit of Rs. 50,000/- | | |
| 5. | 80DD | Maintenance / Treatment of Handicapped dependent or deposit for maintenance of Handicapped dependent who is person with disability (max. Rs.75,000/- for disability and Rs.1,25,000/- for severe disability 80% and above). (Form 10IA be attached) | | |
| 6. | 80E | Interest on a loan taken for higher education max. 8 years.(no limit). | | |
| 7. | 80G | Donation should be made only to specified Fund (Prime Minister's Relief Fund, Chief Minister's Relief Fund or Lt. Governor's Relief Fund). Rebate for any other donation should be claimed directly. | | |
| 8. | 80GG | Rent paid in excess of 10% of total income for furnished/unfurnished residential accommodation (subject to maximum of Rs. 5,000 p.m. or 25% of total income, whichever is less) | | |
| 9. | 80U | Physical Disability (max. Rs.75,000/- for disability and Rs.1,25,000/- for severe disability 80% or more) please attach certificate. | | |
| 10. | Part B | | Total deductions | |
| 11. | Part C | | Net Salary (A-B) | |

N.B: Deductions under item 1,2, 3, 4, 5, 6, 7, 8, and 9 are not applicable for New Tax Regime

| | | | |
|-----|---------------|--|-----------------------------------|
| 12. | Part D | Any other income: 1) Salary Income (other Than PSeGS) : 2) Income from House Property (If let out) : 3) Income from other sources (Honorarium or Professional income from other Institutes) : | |
| 13. | Part E | Part (C+D) | Total Taxable Income: |
| 14. | Part F | Refer Tax slab given below | Total tax due on (Part E): |
| 15. | | Relief u/s 87/A | |
| 16. | | Health & Education Cess @4% on tax due | |
| 17. | | Less Relief U/S 89 | |
| 18. | | Tax Payable | |
| 19. | Part G | Total TDS Deducted till date: | |
| 20. | Part H | Part (F-G) | Balance TDS Payable: |

| Tax Slab for New | Tax rate |
|---------------------------------------|-----------------|
| Upto Rs 4,00,000/- | Nil |
| From Rs 4,00,001/- to Rs 8,00,000/- | 5% |
| From Rs 8,00,001/- to Rs 12,00,000/- | 10% |
| From Rs 12,00,001/- to Rs 16,00,000/- | 15% |
| From Rs 16,00,001/- to Rs 20,00,000/- | 20% |
| From Rs 20,00,001/- to Rs 24,00,000/- | 25% |
| From Rs 24,00,001/- and above | 30% |

| Tax Slab for Old | Tax rate |
|--------------------------------------|--|
| Upto Rs 2,50,000/- | Nil |
| From Rs 2,50,001/- to Rs 3,00,000/- | 5% (for individuals below 60) |
| From Rs 3,00,001/- to Rs 5,00,000/- | 5% (for individuals below 60 and senior citizens below 80) |
| From Rs 5,00,001/- to Rs 10,00,000/- | 20% |
| From Rs 10,00,001/- and above | 30% |

DECLARATION

I hereby declare that the particulars given on pre-page/above are correct and complete in all respects for the Financial Year 2025-26 (Assessment Year 2026-27). The self-attested documentary proof for claiming the benefits of various savings / investments already made or likely to be made, will be submitted by 10th Feb. 2026, failing which the tax may be recovered from me by nullifying the savings / investments stated in declaration form. I hereby state that the claim of deduction shown above is in my or dependent's name and if it is in joint account then it is declared herewith that the other claimant will not claim it in his/her ITR. In case of payment/ contribution/ investments, I will produce the original document for verification, whenever it will be asked for.

Date :

Signature of Employee

Checked

Section Officer
Accounts-I Section

Accounts Officer
Sambalpur University

Comptroller of Finance
Sambalpur University