



**Advertisement for appointment  
of  
Director of Sambalpur University Institute of Information Technology (SUIIT)**

1. Applications in prescribed format, available in University website ([www.suniv.ac.in](http://www.suniv.ac.in)), are invited from eligible candidates for the post of Director, Sambalpur University Institute of Information Technology (SUIIT), a constituent, autonomous and self-financing institution under Sambalpur University.
2. The Director of SUIIT shall be appointed for a period of three years from the persons of excellence working in the field of Information Technology or relevant Engineering and Technology disciplines offered in SUIIT such as Computer Science/Electronics/ Electrical/Electronics & Communication engineering.
3. Vacancy position: - 01 (one)
4. Age Limit: In no case, a person will hold the office of the Director beyond the age of 60 years.
5. Pay & other allowances: Pay-Academic Level 14 [Rs. 1,44,200], Dearness Allowances as per SUIIT rate. He will be provided with accommodation in the University campus at University rate.
6. Eligibility and qualification: A or B

- A.
- i. An eminent scholar having a Ph.D. degree in Information Technology/ Computer Science/Electronics/ Electrical/Electronics & Communication engineering, and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2 of UGC Regulation 2018.
  - ii. A minimum of ten years of teaching experience in University/college as Assistant Professor/Associate Professor/Professor, and/or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.
- OR
- B. An outstanding professional, having a Ph.D. degree in the disciplines of Information Technology/ Computer Science/Electronics/Electrical/Electronics & Communication engineering, from any academic institutions (not included in A above)/industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

7. Last date of receipt of application: 18.02.2025.
8. Addendum/corrigendum, if any, shall be posted only on the University website.

**General Instructions:**

1. The prescribed application form (Part-A & Part-B) and other information can be downloaded from the Sambalpur University website [www.suniv.ac.in](http://www.suniv.ac.in). They are required to apply in prescribed application proforma through e-Mail attachment (only in pdf. format) to our e-Mail ID ([dr@suniv.ac.in](mailto:dr@suniv.ac.in)) mentioning "Application for the Post of Director, SUIIT" as the subject of the e-Mail. Besides, one set of application (hard copy), complete in all respect along with supporting documents, should also be sent (by SPEED POST/Registered Post only) to the undersigned so as to reach the undersigned by 18.02.2025. E-Mail and Hard Copy applications received after this date will not be considered.
2. The application form duly filled in by the candidate must be supported by self -attested copies of all certificates, mark sheets, evidence of UG & PG teaching, research experience and production of Ph.D., copies of published articles, certificate containing the record of date of birth and other documents as per the University Statutes.
3. Shortlisted candidates will be called for interview to be held in Sambalpur University, Jyoti Vihar, Odisha in physical mode by a selection committee.

4. Candidates are required to attend the Interview, on their own expenses. No TA/DA etc. shall be paid for the purpose. They may be required to report one day before for verification of research score/other documents.
5. Candidates are required to produce their original Certificates and Mark sheets/testimonials/documents for verification at the time of interview.
6. Selected candidate will be required to join the post within one month from the date of issue of appointment order unless otherwise permitted specifically.
7. The candidate needs to authenticate each page of the application form and enclosures by his/her full signature on each page.
8. Applications received in incomplete form or not in prescribed format shall be rejected.
9. Issue of this advertisement or holding interview does not make it binding on the part of the University to call a candidate for the interview or to give appointment.
10. All correspondence relating to the appointment shall be made to the Registrar by designation and not by name.
11. Marks in a particular item shall be awarded only if supported with relevant certificate from the competent authority and up to the satisfaction of the authority/Selection Committee.
12. The University reserves the right to shortlist eligible candidates or to cancel the entire process of interview/selection process without assigning any reason thereof.
13. Canvassing in any form will amount to disqualification.
14. Last date of receipt of duly filled in Application Form by Speed Post/Registered Post in the Registrar's office only is 18.02.2025.
15. The sealed Envelope containing the application should be super scribed with the "Application for the Post of Director, SUIIT).

  
 REGISTRAR (J/c)

Memo No. 285 /Estt.III      Date: 18.01.2025

1. Director, SUIIT/All Heads of University P.G. Departments, Jyoti Vihar/Chairman, P.G.Council with a request to display the advertisement in the Notice Board.
2. All Officers of Sambalpur University.
3. Administrative Officer/Accounts Officer, SUIIT.
4. Notice Board SUIIT.
5. Registrars of all UGC recognized Universities in India.
6. The Director, Employment, Odisha, Unit-III, Bhubaneswar-1 with five copies of Advertisement for information and necessary action.
7. The Employment Officer, University Employment Information and Guidance Bureau, Sambalpur University.
8. The Director, e-Governance Nodal Centre, Sambalpur University, Jyoti Vihar to display the advertisement, application form (Part-A & Part-B) and other details in the University website immediately.

  
 REGISTRAR (J/c)



SAMBALPUR UNIVERSITY  
 JYOTI VIHAR, BURLA-768019, SAMBALPUR (ODISHA)  
 www.suniv.ac.in

(Advertisement No. \_\_\_\_\_/Estt-III Dated \_\_\_\_\_)

**APPLICATION FOR THE POST OF DIRECTOR of SUIT**

**Part-A**

**(Personal Details of the Candidate)**

Please affix  
 recent passport  
 port size  
 photograph with  
 white background

1. Full Name in (BLOCK CAPITAL LETTER):-

2. Male/Female/Transgender \_\_\_\_\_

3. Date of Birth ( as per H.S.C. or equivalent Examination) ( in Figure)  
 \_\_\_\_\_ ( in words) \_\_\_\_\_

4. Present Designation & Present Postal address ( in Full)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Contact Telephone No. : Mobile \_\_\_\_\_, WhatsApp No. \_\_\_\_\_

6. E-mail Id. \_\_\_\_\_

7. Nationality : \_\_\_\_\_

8. Marital Status : (i) Married/Single \_\_\_\_\_

(ii) Name of the Spouse : \_\_\_\_\_

9. (i) Father's Name : \_\_\_\_\_

(ii) Mother's Name : \_\_\_\_\_

10. Permanent Home Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. Number of years completed in Teaching/Research (Give details) (Attach copy of certificate).

Name of Post	Organization	Permanent	Temporary	From	To

(a) Name of the Present Employer  
 and Organization (if employed): \_\_\_\_\_

(b) Present employment details : \_\_\_\_\_

(i) Post held : \_\_\_\_\_

(ii) Date of appointment : \_\_\_\_\_

(iii) Whether permanent/  
 Temporary or on probation : \_\_\_\_\_

(iv) Whether State/Central  
 Government/PSU/Private/any other: \_\_\_\_\_

12. (a) Have you ever been subjected to  
 any disciplinary action, as a student and/or as an employee ?

Full Signature of Candidate

(b) Have you ever been dismissed/  
suspended from service/  
employment, if so please specify: \_\_\_\_\_

(c) Whether any court case is pending  
against you? If yes, give full details: \_\_\_\_\_

13. If appointed, mention when can you join the post : \_\_\_\_\_

14. Whether employed in any Government or Non-Government Office/University/Corporation/Local Body/Industry etc and if so, full particulars thereof (Administrative/Other experience, if any, providing the proof of experience from the authority).

Name of the Institution/Department/ Organization	Designation	Nature of the Post	Nature of assignment	Period (give data)		Remarks, If any.
				From	To	

**15. General Career (Attach self attested copy of certificates and mark sheets of all examinations passed)**

Exam. Passed & Stream.	Board/ University	Year of Passing	Marks Obtained.	Total Marks	% of Marks	Division
H.S.C.						
Intermediate (+2)						
Degree (Hons.)						
Degree (Pass)						
Distinction						
P.G.Degree						
M.Phil.						
Ph.D.						
D.Sc./D.Litt.						

16. (i) Time period taken by Candidate to acquire M.Phil : From \_\_\_\_\_ to \_\_\_\_\_  
(Mention Date, Month & Year) (DD / MM / YY ) to (DD / MM / YY)

(ii) Time period taken by Candidate to acquire Ph.D. degree: From \_\_\_\_\_ to \_\_\_\_\_  
(Mention Date, Month & Year) (DD / MM / YY ) to (DD / MM / YY)

Full Signature of Candidate

(Please submit supporting documents regarding (i) date of admission into M.Phil programme and date of Notification of the Result, if any,; (ii) Ph.D. Registration Number and the date effective from along with Ph.D. Award Notification).

17. Teaching Experience (Attach copy of certificates from the Employer)

PG/UG	Name of Institution/Department/Organization where taught.	Designation	Subjects taught	Duration	
				DD/MM/YY	DD/MM/YY
				From	To
PG					
UG (Honours)					
U.G. (Pass)					

18. Any other Information. \_\_\_\_\_

19. List of Documents enclosed as **Annexures**.

DECLARATION

The Part-B of the application form is also attached herewith. I hereby solemnly declare that the entries made in this application form are true to the best of my knowledge and belief.

Place : \_\_\_\_\_

*Full Signature of Candidate*

Date : \_\_\_\_\_

Full Signature of Candidate



**2. Publication other than Research Papers:** (Please attach copy of front page of the book/chapter and mention Annx. No. as in the table below):

<b>(a) Books Authored</b>									
S.No.	Title of the Book	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	API Score	Annx. Page Nos. (K1, K2, K3,...)

<b>(b) Chapter in Edited Books</b>										
S.No.	Title of the Book	Title of Chapter	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	API Score	Annx. Page Nos. (K11, K12, K13, ...)

<b>(c) Editor of Book</b>									
S.No.	Title of the Book	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	API Score	Annx. Page Nos. (K21, K22, K23, ...)

**(d) Translation works in Indian and Foreign Languages**

S.No.	Title of the Book/Manuscript translated	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	API Score	Annx. Page Nos. (K31, K32, K33,...)
<b>Total of 2 (a-d).</b>									

**3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of new and innovative courses and curricula:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

**3(a) Development of innovative pedagogy**

S.No.	Description	API Score	Annx. Page Nos. (L1, L2, L3,...)

**3 (b) Designing of new curricula/courses**

S.No.	Title of the course / Curricula	Year of designing	Whether the course was developed individually/in collaboration	API Score (02 per course/ curricula	Annx. Page Nos. (L11, L12, L13, ...)

**3 (c) MOOCs**

S.No.	Development of complete MOOCs in 4 quadrants Description:	No. of Credits	No. of module/lecture/ credit hours	Year of development	Acted as content writer / subject expert	API Score	Annx. Page Nos. (L21, L22, L23,

Signature of the Candidate

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								...)
<b>Course Coordinator for MOOCs</b>								
S.No.	Title of the course / Curricula	No. of Credits	Year of designing	Whether the course was developed individually/in collaboration	Modification of already existing course/curriculum	API Score	Annx. Page Nos. (L31, L32, L33, ...)	
<b>3 (d) Development of E-Learning Delivery Process/Material</b>								
S.No.	Title of module developed	Complete course or module or paper or e-book	Editor or Developer	Developed for	Year	API Score	Annx. Page Nos. (L41, L42, L43, ...)	
<b>Total of 3 (a-d).</b>								

**4. Research:** (Please attach copy of requisite documents like notification/award letter/sanction letter, etc and mention Annx. No. as in the table below.):

<b>4 (a) Research Guide</b>							
	Degree awarded (Number of students)	Thesis submitted (Nos.)	Supervisor / Co-Supervisor	Year	API Score	Annx. Page Nos. (M1, M2, M3, ...)	
(i) Ph.D. or Equivalent							
(ii) M.Phil / P.G. Dissertation							

<b>4 (b) Research Projects</b>									
S.No.	Title of the Project	Sponsoring Agency	Amount of the Project	Duration of the Project	Whether you are the Principal Investigator (Yes / No)	Status as on date (Completed or ongoing)	Year	API Score	Annx. Page Nos. (M11, M12, M13, ...)

<b>4 (c) Consultancy</b>									
S.No.	Title of the Project	Consulting Agency	Amount mobilized of Project	Duration of the Project	Whether you are the Principal Consultant (Yes / No)	Status as on date	Year	API Score	Annx. Page Nos. (M21, M22, M23, ...)
<b>Total of 4 (a-c).</b>									

**5. Patents and Policy document:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

<b>5. (a) Patents</b>						
S.No.	Name of the Patent awarded	Year of award	Year of award	International / National	API Score	Annx. Page Nos. (N1, N2, N3, ...)

<b>5. (b) Policy Document</b>						
S.No.	Title of the Document	Submitted to International/National body or Central / State Govt.	Whether you are the Principal Author (Yes/No)	Year	API Score	Annx. Page Nos. (N11, N12, N13, ...)

<b>5. (c) Fellowship / Awards</b>						
S.No.	Name of the Award / Fellowship	Name of the Awarding Body	Whether International/National Level Fellowship Award	Year	API Score	Annx. Page Nos. (N21, N22, N23, ...)
<b>Total of 5 (a-c).</b>						

**6. Seminars and conferences:** (Please attach copy of certificates/requisite documents and mention Annx. No. as in the table below):

<b>6. Invited lectures/Resource Person/Paper Presentation in Conferences/Seminars/Full paper in Conference Proceedings</b>								
S.No.	Title of the Paper presented / Invited Lecture	Whether published in Conference Proceedings (Yes/No)	Whether Int.(abroad) or Inter.(within country) or National or State / University Level	Title of Conference / Seminar	Organized by	Year Year	API Score	Annx. Page Nos. (O1, O2, O3, ...)
1								
2								

3									
4									
5									
<b>Total of 6.</b>									

**7. Details of Refresher Course, FDP, RM, Orientation Programme, etc. attended** (Please attach copy of Certificates and mention

Annx. No. as in the table below):

Sr. No.	Name of the Programme	Organizing Institute	Duration		Annx. Page Nos. (R1, R2, R3, ...)
			From	To	

**Summary of API Score of Table-2, Category – III**  
*(In separate sheet of paper)*

Sl. No.	From Sr. No. (Table-2)	Total API Score Claimed (to be filled by the candidate)	Verified API Score (to be filled by the members of Scrutiny Committee)
1.	1.		
2.	2.		
3.	3.		
4.	4.		
5.	5.		
6.	5(a)		
7.	5(b)		
8.	5(c)		
09.	6		
10.	After capping 5 (b) & 6 (max 30% of the total research score of the teacher concerned)		
Total of Sr. Nos. 1 to 4 and 6,8 & 10 from Col. 1			
No. of Categories covered out of six categories of Table- 2 (Minimum 3 required)			
Minimum API Score Required			

**Signature of the members of the  
Scrutiny Committee**

Signature of the Candidate

## **Declaration**

I, \_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief. Further, I certify that all the supporting documents have been numbered and arranged in proper order.

Place: Signature of the applicant \_\_\_\_\_

Date: Designation

**Table 2****Methodology for University and College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	(a) Books authored which are published by ;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	(a) Research guidance		

	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	<b>(b) Research Projects Completed</b>		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	<b>(c) Research Projects Ongoing :</b>		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	<b>(d) Consultancy</b>	03	03
5	<b>(a) Patents</b>		
	International	10	10
	National	07	07
	<b>(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)</b>		
	International	10	10
	National	07	07
	State	04	04
	<b>(c) Awards/Fellowship</b>		
	International	07	07
	National	05	05
6.	<b>*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact - 5 Points
- ii) Paper with impact factor less than 1 - 10
- iii) Paper with impact factor between 1 and 2 - 15
- iv) Paper with impact factor between 2 and 5 - 20
- v) Paper with impact factor between 5 and - 25
- vi) Paper with impact factor >10 - 30

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding



author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.