



SAMBALPUR UNIVERSITY

JYOTI VIHAR: BURLA – 768 019

www.suniv.ac.in

By e-mail

No- 0682/EG-V

From

Asst. Registrar(Exams.)
Sambalpur University

dt. 03/02/2022

To

1. The Principal, L.R. Law College, Sambalpur.

Sub: Submission of final application forms for 1st, 3rd, 5th, 7th and 9th Semester BBA-LLB (Hons.) Examination, January, 2021.

Sir,

I am directed to intimate that the BBA-LLB (Hons.) 1st, 3rd, 5th, 7th and 9th Semester Examination, January, 2021 may commence during the month of December, 2021. Accordingly form fill-up of final application form with requisite fee without fine, with late fine of Rs.100/- and Rs. 500/- has been fixed as under:

Sl. No.	BBA-LLB (Hons.) 1 st , 3 rd , 5 th , 7 th and 9 th Semester Examination, January, 2021	Dates for form fill-up
1.	Form fill-up dates without fine.	On or before 25.02.2022
2.	Form fill-up dates with a fine of Rs. 100/-.	28.02.2022
3.	Form fill-up dates with a fine of Rs. 500/-	02.03.2022

01. Instruction for candidates:

- The candidates be directed to fill up the form himself/herself in his/her own handwriting.
- The entries in the final form be made by the candidates carefully.
- Muslim and Telegu candidates may be advised to write their name as per matriculation Certificate/High School Certificate issued by the Boards.
- Women candidates must record 'F' in the appropriate space.

02. Instruction for the College

- Covid-19 Guide lines issued by the Govt. of Odisha time to time must be strictly followed by the colleges.**
- If required, the colleges may seek the permission of Local/District Administration for smooth conduct of the Process.**
- The forms must be sorted in alphabetical order.
- The alphabetical list must be submitted in a pre-designed MS-EXCEL file **only through e-mail** to the University mail address i.e. univccsu@gmail.com mentioning the College Name/Code in the Subject matter of the e-mail. The date must be sent at least 24 hours before the submission date from the registered e-mail of the concerned college only. A computerized
- Receipt will be generated and sent to your e-mail address. You are requested to take out the print out of above date acceptance receipt communicated through e-mail.
- Two sets of hard copy of alphabetical list duly certified and signed by the Principal with seal along with application forms and the receipt obtained on submission of data from the University Computer Centre must be submitted to E.G.-V Section by **Speed Post** to The **Controller of Examinations, Sambalpur University, Jyoti Vihar, Burla, Sambalpur, Odisha – 768019.** The application Forms must reaches the University office by **Dt. 04.3.2022.**
- The following documents be sub mitted in the order as given below :-
 - Affiliation status and recognition certificate (Xerox copy).