



No. 3099 /Estt.I

Date 09/09/2020

**OFFICE ORDER**

In view of the rising cases of Covid-19, all the Sections operating in the new Administration Block of the University will remain closed on 10<sup>th</sup> and 11<sup>th</sup> September 2020 as a precautionary measure.

However, All the employees of the University are required to keep their mobile phones switched on and should be available on urgent notice/call. The employees who are not coming to office will work from home. The office will remain closed on all Saturdays.

By the order of Vice Ghancellor

  
Registrar 9/9/2020

Memo No. 3100 /Estt.I Dt. 09/09/2020

Copy forwarded for information and necessary action to:

1. Chairman, P.G. Council.
2. All Heads of P.G. Departments.
3. All Officers/All Section Officers for information of all the staff.
4. Director, HRDC/ DDCE-PEC/ SUIIT/ Principal, L.R. Law College, Sambalpur/  
Principal, JVHSS.
5. Secretary to Vice-Chancellor / P.A. to Registrar.
6. Director, e-Governance with a request to upload the same in the University website.

  
Registrar 9/9/2020