



# POST GRADUATE COUNCIL

## Sambalpur University

JYOTI VIHAR-768019, SAMBALPUR, ODISHA  
Phone & Fax (Off.): (0663)2430776, e-mail ID: [pgco@suniv.ac.in](mailto:pgco@suniv.ac.in)

### **DETAILS OF ADMISSION ANNOUNCEMENT 2018-19 VIDE NOTIFICATION**

**No.75/PGCO , Dtd.20.04.2018**

#### **P.G. REGULAR COURSES**

Anthropology / Business Administration / Chemistry / Computer Science / Earth Sciences (Applied Geology) / Economics / English / Environmental Science / Hindi / History / Home Science / Law / Library & Information Science / Life Sciences / Mathematics / Odia / Performing Arts (Dance & Drama) / Physics / Political Science / Sociology / Statistics / P.G. Diploma in Human Rights Education / Certificate Course in Human Rights Education / Western Odisha Centre for Regional Art & Culture (WOCRAC), Centre for Foreign Languages (Chinese & French).

#### **SELF-FINANCING COURSES**

M.Sc. in Applied Chemistry / M.Sc. in Biotechnology / M.Sc. Bioinformatics / P.G. Diploma in Bioinformatics / M.Sc. Food Science / M.Sc. in Food Science & Nutrition / M.Tech. in Food Science & Technology / M.Tech. in Environmental Science & Engineering / M.Tech. in Safety, Health & Environmental Technology / M.Tech. in Geospatial Technology / Master of Social Work / MBA (Financial Management) (in the P.G. Department of Economics) / Executive MBA / MBA in Rural Management / MBA (Agri-Business) / Integrated B.Ed-M.Ed / M.Sc. Microbiology / M.Sc. Nano Science / M.Tech. Nano Science & Technology / M.Sc. Medical Physics / M.A. Sanskrit.

#### **ELIGIBILITY CRITERIA**

A candidate should have passed three-year degree examinations in Arts / Science / Commerce / Law (B.A./B.Sc./B.Com. / LLB) from Sambalpur University or any equivalent examination from a UGC recognized University. He/She is required to obtain Honours in the concerned subject or atleast 45% in aggregate in the same examination where the said subject is a "Pass" subject. Details of both regular and self-financing courses are available on our website: [www.suniv.ac.in](http://www.suniv.ac.in)

**ELIGIBILITY CRITERIA FOR INTEGRATED B.Ed.-M.Ed. PROGRAMME:** P.G. in Humanities / Social Sciences / Sciences with 55% marks in aggregate.

**Candidates who have appeared the qualifying examinations and results thereof awaited, are also eligible to apply.** Such candidates should produce the results of the qualifying examination **on or before the date of entrance test** otherwise their applications for admission shall be rejected.

For students belonging to Scheduled Castes and Scheduled Tribes, **the prescribed qualifying marks for admission to P.G. Courses / Self-financing Courses shall not be insisted upon. 22.5% and 16.25%** of seats are reserved for candidates belonging to **Scheduled Tribes and Scheduled Castes** respectively.

#### **HOW TO APPLY**

**Online filling up of application form shall began w.e.f. 21.04.2018**

**Four steps to be followed for filling up the application form**

1. Fill up the online application
2. Upload necessary supporting documents.
3. Make payment (Through online payment gateway).
4. Printout of Application with payment details for reference.

OR

The Candidate can also apply online at the nearest Common Service Centre by making payment through cash and take a print out of Application Form-A with payment details for reference.

**Unless all the steps are completed, application will not be accepted.**

**The candidate will get messages confirming the acceptance of his application on the mobile and e-mail.**

**Prior to filling the application, please scan and keep the following materials ready:**

- a. Candidate's recent passport size colour photograph (height: 200px, width: 150px, file size: 20-50kb)
- b. Candidate's full signature (height: 100px, width: 150px, File size: 10-20kb) **Please use only jpg/jpeg format for photo and signature.**
- c. List of supporting documents (Class 10<sup>th</sup> onwards Marksheets and Certificates, Caste, PH, NCC, Ex-Serviceman, Serving Defence Personnel, Children of Martyrs Certificates).

## How to fill the form

1. Read the Prospectus (Regular and Self-financing) 2018-19 as the case may be carefully and follow the instructions therein while filling the application form. The candidate can have access to the Application Form by visiting the website <http://sambalpur.lokaseba-odisha.in> and clicking on a link “**Submission of Online Application Form For Admission into SAMBALPUR UNIVERSITY P.G. Courses, 2018-19**”.
2. The candidate has to enter his/her correct mobile number and validate it through OTP generated in the mobile number. Mobile number validation is important because all communication regarding admission will be sent as SMS to the valid mobile number entered by the candidate. The candidate should not change the mobile number till the end of Admission process.
3. The candidates are advised to be careful while filling in the online Application Form. He/She must enter correct Mobile Number which is in use & valid e-Mail ID
4. The candidate has to fill all the remaining details mentioned in the online application form, otherwise his/her application will not be accepted.
5. Full signature (file size 10–20KB) and recent passport size color photograph (file size 20–50KB) both scanned in the “jpg/jpeg” format should be uploaded. Photograph and full signature scanned for uploading must be clearly identifiable /visible, otherwise the application will not be considered. No correspondence after submission of application form on this account shall be entertained. All the documents should be scanned in **72 dpi resolution**.
6. Fill in the Present Address for correspondence.
7. The candidate must click on self-declaration. By clicking this, he/she is accepting that all the information entered are true and he/she will be responsible for any false or misleading information.
8. After that, please click on “**submit**” button at the bottom. You will receive a login ID, password and an Application number on your mobile and e-mail ID.
9. Then the system will instruct you to upload the necessary document.
10. After that, the system will redirect you to the application fee payment page through online payment gateway to make the payment.
11. Don't share the login ID and password with others as it may be misused by others to tamper your data for which the University will not be held responsible.
12. The application fee of Rs.600/- (which includes processing fee and GST) per applicant can be paid besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using Internet Banking / Debit Card/ Credit Card of any bank. Payment can also be made at nearest Common Service Centre (Jana Seva Kendra) in cash.
13. Fees, once paid, cannot be refunded to candidates in any circumstance.
14. Once you pay the fee, you will receive a message confirming the acceptance of your application.
15. After successful payment, the candidate should take printout of the computer generated filled in application Form-A with payment details.
16. You must have your own personal e-mail ID and valid Mobile Number till the completion of the Admission process, all important information on login ID, password, application number, various alerts and download of Admit card, provisional weightage, final weightage, rank and Intimation-cum-rank card and other necessary information will be sent to you only by SMS and email. Under no circumstances, you should share the password of your e-mail ID and Mobile/Cell Number with any other person. If you do not have a valid e-Mail ID, please create a new e-Mail ID.
17. You will be provided with a login ID and password to login on to the website <http://sambalpur.lokaseba-odisha.in> for all future references.
18. Your Admit Card can be accessed online by using the links provided in the website <http://sambalpur.lokaseba-odisha.in>. No separate physical communication would be sent.

**IMPORTANT DATES AND ACTIVITIES RELATING TO ADMISSION (other than B.Ed.-M.Ed. PROGRAMME)**

	Uploading of the Prospectus in the University website	21.04.2018 (Saturday)
<b>A. First Phase of Admission</b>		
1.	Filling up of application for online admission (1 <sup>st</sup> Phase of Admission)	21.04.2018 (Saturday) to 31.05.2018 (Thursday)
2.	Downloading of Admit Card for written test of 1 <sup>st</sup> Phase of Admission	01.06.2018 (Friday) to 17.06.2018 (Sunday)
3.	Written Test for 1 <sup>st</sup> Phase of Admission	18.06.2018 (Monday) to 29.06.2018 (Friday)
4.	Period of Publication of selected candidates of 1 <sup>st</sup> Phase Admission	20.06.2018 (Wednesday) to 03.07.2018 (Tuesday)
5.	Admission of 1 <sup>st</sup> Phase based on the merit list	20.06.2018 (Wednesday) to 13.07.2018 (Friday)
6.	Display of position of vacant seats in Sambalpur University website: <a href="http://www.suniv.ac.in">www.suniv.ac.in</a>	14.07.2018 (Saturday)
<b>B. Second Phase of Admission</b>		
7.	Filling up of application for online admission (2 <sup>nd</sup> Phase of Admission)	01.06.2018 (Friday) to 30.06.2018 (Saturday)
8.	Downloading of Admit Card for written test of 2 <sup>nd</sup> Phase of Admission	04.07.2018 (Wednesday) to 11.07.2018 (Wednesday)
9.	Written Test (if required) will be held for the Departments where the number of applicants exceeds the number of available seats. Duration of written test for 2 <sup>nd</sup> Phase of Admission	15.07.2018 (Saturday) to 19.07.2018 (Thursday)
10.	Period of Publication of selected candidates of 2 <sup>nd</sup> Phase Admission	16.07.2018 (Monday) to 21.07.2018 (Saturday)
11.	Admission of 2 <sup>nd</sup> Phase based on the merit list	16.07.2018 (Monday) to 31.07.2018 (Tuesday)
12.	Display of position of vacant seats in Sambalpur University website: <a href="http://www.suniv.ac.in">www.suniv.ac.in</a>	01.08.2018 (Wednesday)
<b>C. Third Phase of Admission</b>		
13.	Filling up of application for online admission (3 <sup>rd</sup> Phase of Admission)	01.07.2018 (Sunday) to 31.07.2018 (Tuesday)
14.	Downloading of Admit Card for written test of 3 <sup>rd</sup> Phase of Admission	01.08.2018 (Wednesday) to 04.08.2018 (Saturday)
15.	Written Test (if required) will be held for the Departments where the number of applicants exceeds the number of available seats. Duration of written test for 3 <sup>rd</sup> Phase of Admission	06.08.2018 (Monday) to 08.08.2018 (Wednesday)
16.	Period of Publication of selected candidates of 3 <sup>rd</sup> Phase Admission	07.08.2018 (Tuesday) to 09.08.2018 (Thursday)
17.	Admission of 3 <sup>rd</sup> Phase based on the merit list	09.08.2018 (Thursday) to 13.08.2018 (Monday)
18.	<b>Dereservation:</b> The reserved seats lying vacant after 3 <sup>rd</sup> Phase of Admission shall be dereserved and be open for all categories of applicants for admission based on the merit list.	14.08.2018 (Tuesday) to 20.08.2018 (Monday)

**N.B. The candidates will be communicated regarding Entrance Test (if necessary) and the schedule for 2<sup>nd</sup> & 3<sup>rd</sup> phases of admission through SMS and e-mail so as to download their Admit Card.** In subjects where the seats are completely filled up in the 1<sup>st</sup> Phase of Admission, applications received during the 2<sup>nd</sup> Phase will not be considered. Similarly in subjects where the seats are completely filled up in the 2<sup>nd</sup> Phase of Admission, applications received during the 3<sup>rd</sup> Phase will not be considered.

**IMPORTANT DATES AND ACTIVITIES RELATING TO ADMISSION FOR INTEGRATED B.Ed.-M.Ed. PROGRAMME**

Candidates who have already applied for the Integrated B.Ed.-M.Ed. course during the academic session i.e. 2017-18 and retained their applications with the University need not apply again for the session 2018-19.

	Uploading of the Prospectus in the University website	21.04.2018 (Saturday)
<b>A. First Phase of Admission</b>		
1.	Filling up of application for online admission (1 <sup>st</sup> Phase of Admission)	21.04.2018 (Saturday) to 15.05.2018 (Tuesday)
2.	Downloading of Admit Card for written test of 1 <sup>st</sup> Phase of Admission	25.05.2018 (Friday) to 31.05.2018 (Thursday)
3.	Written Test for 1 <sup>st</sup> Phase of Admission	01.06.2018 (Friday)
4.	Date of Publication of selected candidates of 1 <sup>st</sup> Phase Admission	11.06.2018 (Monday)
5.	Admission of 1 <sup>st</sup> Phase based on the merit list	12.06.2018 (Tuesday) to 22.06.2018 (Friday)
6.	Display of position of vacant seats in Sambalpur University website: <a href="http://www.suniv.ac.in">www.suniv.ac.in</a>	23.06.2018 (Saturday)
<b>B. Second Phase of Admission</b>		
7.	Filling up of application for online admission (2 <sup>nd</sup> Phase of Admission)	16.05.2018 (Wednesday) to 23.06.2018 (Saturday)
8.	Downloading of Admit Card for written test of 2 <sup>nd</sup> Phase of Admission	24.06.2018 (Sunday) to 26.06.2018 (Tuesday)
9.	Written Test will be held if the number of applicants exceeds the number of available seats. Date of written test for 2 <sup>nd</sup> Phase of Admission	27.06.2018 (Wednesday)
10.	Date of Publication of selected candidates of 2 <sup>nd</sup> Phase Admission	28.06.2018 (Thursday)
11.	Admission of 2 <sup>nd</sup> Phase based on the merit list	29.06.2018 (Friday) to 03.07.2018 (Tuesday)
12.	Display of position of vacant seats in Sambalpur University website: <a href="http://www.suniv.ac.in">www.suniv.ac.in</a>	04.07.2018 (Wednesday)
<b>C. Third Phase of Admission</b>		
13.	Filling up of application for online admission (3 <sup>rd</sup> Phase of Admission)	24.06.2018 (Sunday) to 05.07.2018 (Thursday)
14.	Downloading of Admit Card for written test of 3 <sup>rd</sup> Phase of Admission	06.07.2018 (Friday) to 08.07.2018 (Sunday)
15.	Written Test will be held if the number of applicants exceeds the number of available seats. Date of written test for 3 <sup>rd</sup> Phase of Admission	09.07.2018 (Monday)
16.	Date of Publication of selected candidates of 3 <sup>rd</sup> Phase Admission	10.07.2018 (Tuesday)
17.	Admission of 3 <sup>rd</sup> Phase based on the merit list	11.07.2018 (Wednesday) to 13.07.2018 (Friday)
18.	<b>Dereservation:</b> The reserved seats lying vacant after 3 <sup>rd</sup> Phase of Admission shall be dereserved and be open for all categories of applicants for admission based on the merit list.	14.07.2018 (Saturday) to 17.07.2018 (Tuesday)

**N.B. The candidates will be communicated regarding Entrance Test (if necessary) and the schedule for 2<sup>nd</sup> & 3<sup>rd</sup> phases of admission through SMS and e-mail so as to download their Admit Card.** In subjects where the seats are completely filled up in the 1<sup>st</sup> Phase of Admission, applications received during the 2<sup>nd</sup> Phase will not be considered. Similarly in subjects where the seats are completely filled up in the 2<sup>nd</sup> Phase of Admission, applications received during the 3<sup>rd</sup> Phase will not be considered.

**Sd/- dtd.20.04.2018  
Chairman, P.G. Council**