

DETAILS OF THE POST ADVERTISED

Sl.No.	Details	Description
01	Advertisement No & Date	
02	Name of Post	Librarian
03	Number of Vacancy	01
04	Mode of Reservation	UR
05	Scale of Pay	Rs.67,700 -2,08,700 (Level-13 of Pay Matrix)
06	Status of Post	Regular
07	Essential Qualification and experience	The candidate must fulfill the following Qualification and experience: (i) P.G.Degree with at least 55% mark (ii) A degree in Library Science (iii) 05 Years' experience in a Professional post in a recognized Library.
08	Age Requirement	Below 45 years as on 06.04.2022 (In case of ST/SC /SEBC/Women candidates, the maximum age limit will be relaxed for Five (5) years and in case of Ex-Serviceman/ PWD candidates, whose disability is not less than 40% will be relaxed for ten (10) years.)
09	Application Fee	Rs.1,000/- (Rupees One Thousand) only for General/SEBC candidates (Rs.500/- in case of SC/ST/PH/Ex-Serviceman candidates). A non-refundable demand draft should be drawn in favour of " Comptroller of Finance, Sambalpur University " payable at SBI Jyoti Vihar, Burla. IFSC Code-SBIN0006672
10	Mode of Selection	Through Personal Interview.

Other Eligibility Conditions:

- (a) The candidate must be a citizen of India.
- (b) The candidate should be able to speak, read and write Odia fluently and must have passed at least an examination in Odia language equivalent to M.E. School standard.
- (c) Probation period for Librarian positions is 02 (two) year from the date of joining into the post.
- (d) A candidate, who has more than one spouse living will not be eligible for appointment unless the state government has exempted his/her case from operation of this limitation for any good and sufficient reasons.

- (e) Inservice candidates must apply through proper channel. However, they may send an advance copy of the application form to avoid delay and such candidates are required to produce **"NO OBJECTION CERTIFICATE"** during the time of Interview, failing which they will not be allowed to appear in the interview.
- (f) Applicants belonging to SC/ST/SEBC/PWD/Ex-Serviceman etc are also eligible to apply for the post.
- (g) Application fee once paid shall not be refunded under any circumstances.
- (h) Formula for conversion of grade point (CGPA) into percentage of mark be provided otherwise the University will follow its own conversion formula.
- (i) Each selected candidate will have to submit a medical fitness certificate from a Doctor not below the rank of a CDMO/CMO at the time of joining.
- (j) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Sambalpur University.
- (k) If a candidate fails to furnish any of the original documents as specified under list of documents to be attached prior to interview, then he/she shall not be allowed to appear for Interview.
- (l) Mere empanelment in the select list shall not confer any right for appointment.
- (m) The University reserves the right to cancel the process of selection depending on the availability of suitable candidates without assigning any reasons thereof.
- (n) Eligibility of candidate with regard to qualification, age & experience shall be calculated/ considered with reference to closing for receipt of the applications. (The critical date for consideration of age, experience will be calculated as on the closing date i.e.Dt.06.04.2022).
- (o) In case of any dispute regarding selection of candidates the decision of the selection board is binding and final.

Document to be submitted:

- a) Filled in application form.
(Application form in standard format is available in the University web portal. Applicants were requested to fill up the application form in standard format only. Application duly submitted by candidate in other format is absolutely rejected/not accepted for consideration.)

- b) Two recent passport size photographs (unsigned and unattested) which has been pasted on the application form.
- c) Self-attested copies of the certificates and mark sheets of examination passed (HSC onwards)
- d) Experience Certificates duly certified by the Employer with Grade pay etc.
- e) Last month's Salary slip from competent authority.
- f) Proof of Odia language at M.E. level and above.
- g) Caste certificate from Competent Authority of Government of Odisha only for candidates applying under Reserved categories. (Caste Certificate to be submitted by the SEBC candidates should have been issued not earlier than Three years from the date of issue of this advertisement.)
- h) In case of person with disability (PWD). Self-attested copies of valid disability certificate issued by competent authority.
- i) Inservice candidates must apply through proper channel. However, they may send an advance copy of the application form to avoid delay and such candidates are required to produce **"NO OBJECTION CERTIFICATE"** during the time of Interview, failing which they will not be allowed to appear in the interview.
- j) If a candidate claims to possess qualification, equivalent to the prescribed qualification, the rule/authority (with number and date) under which it is so treated, must be furnished.
- k) Photo identity proof. Self-attested copy of Aadhar card/PAN card/Voter ID etc.
- l) Original Bank Draft.

Method of submission of Application:

- a) In complete application and application received after the last date shall be summarily rejected without any information.
- b) The envelope containing hard copy of application should be superscribed **"Application for the post of Librarian in Sambalpur University"** to be addressed to **"The Registrar, Sambalpur University, Jyoti Vihar, Burla, Sambalpur, Odisha-768 019"**. The sealed envelope should reach to undersigned on or before 08.04.2022 at 5.00 p.m by Speed Post/Registered Post only. University is not responsible for any postal delay.
- c) Issue of this advertisement does not make it binding on the part of the University Authority to fill up the posts and the University reserves the right to shortlist the candidates.
- d) No TA/DA shall be paid to attend the Interview at the University.


08/03/2022
Registrar