

Appendix-D-2 Urgent Agenda  
Certificate Course



school of management  
& information science  
Estd. 1984

Ref. No. RIMS/ 3767 /2022

Date:- 03-06-2022

To:  
The Vice Chancellor,  
Sambalpur University,  
Jyoti Vihar,  
Burla 768019.

Let us put up in the  
Academic Council

  
03/06/2022

Sub : Request for inclusion in urgent agenda for academic council meeting to be held on 09-06-2022.

Ref. No. :- Letter No. RIMS/3751/2022 Dated 28-05-2022.

ACD-1  
Res.  
7/6/22

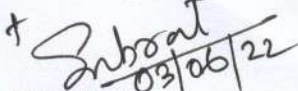
Sir,

We are herewith enclosing the details of the proposed regulation and syllabus of the certificate courses of the following subjects, which may kindly be included in the urgent agenda in academic council meeting to be held on 09-06-2022.

1. Certificate course in Business Analytics
2. Certificate course in Digital Marketing
3. Certificate course in Cyber Security
4. Certificate course in Data Science

This is for your kind information and needful action for the due approval for the academics session 2022-23 and obliged.

With Regards,

  
03/06/22

Principal,  
Under Graduate Courses,  
RIMS, Rourkela

ROURKELA INSTITUTE OF MANAGEMENT STUDIES

Institutional Area, Gopabandhu Nagar, Chhend, Rourkela-769015, Odisha, Ph : 0661-2481625, Fax : +91-661-2480665

E-mail : admin@rims-edu.com, Website : www.rims-edu.com

Satellite Centre : 3, Tankapani Road, Near Rajarani Temple, Bhubaneswar-14, Ph : 0674-2436779, Mob : +91 7064400300



Ref. No. RIMS/ 3751 /2022

Date:- 28-05-2022

To:  
The Registrar,  
Sambalpur University,  
Jyoti Vihar,  
Burla 768019.

CAF/ Acadm I  
31/5/22

Acd-1  
Ras  
21/5/22



**Sub : Approval of regulations and syllabus for the certificate course for the session 2022-23.**

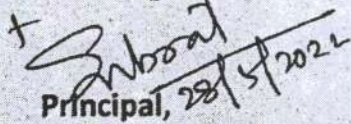
Sir,

We are herewith enclosing the details of the proposed regulation and syllabus of the certificate courses of the following subjects:-

1. Certificate course in Business Analytics
2. Certificate course in Digital Marketing
3. Certificate course in Cyber Security
4. Certificate course in Data Science

This is for your kind information and needful action for the due approval for the academics session 2022-23 and obliged.

With Regards,

  
Principal, 28/5/2022

Under Graduate Courses,  
RIMS, Rourkela

**ROURKELA INSTITUTE OF MANAGEMENT STUDIES**

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Ref. No. RIMS/ 3763 /2022

Date:- 03-06-2022

To:

The Vice Chancellor,  
Sambalpur University,  
Jyoti Vihar,  
Burla 768019.

Sub : Undertaking for proposed Certificate Courses.

Sir,

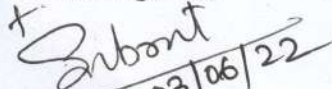
We do hereby undertake that, we shall manage the proposed certificate courses as per the regulation and syllabus of the proposed courses.

That we shall appoint our course coordinator for each of the courses for smooth running and managing the certificate courses.

This is for your kind perusal and necessary steps in this regard.

Thanking you Sir,

With Regards,



Principal,  
RIMS, Rourkela

**Abstract of the Proceedings of the Teachers' Council Meeting held on 31.05.2022 at 11.00 AM in the office of the Head, Dept. of Business Administration, Sambalpur University**

**Members Present**

1. Dr. D.K. Mahalik, Associate Professor & Head
2. Prof. B. Satpathy, Professor
3. Prof. P.C. Tripathy, Professor
4. Prof. T.K. Das, Professor
5. Dr. A. Samal, Asst. Professor
6. Dr. S.K. Sahoo, Asst. Professor
7. Dr. R.K. Mishra, Asst. Professor

**XXXX**

**Agenda 5:** Regarding different Certificate Courses of Rourkela Institute of Management Studies (RIMS).

The Teachers Council unanimously resolves that the following syllabus and the schemes of the certificate courses i.e. :

- i. Certificate Course in Data Science.
- ii. Certificate Course in Business Analytics
- iii. Certificate Course in Digital Marketing
- iv. Certificate Course in Cyber Security

Submitted by Rourkela Institute of Management Studies (RIMS) have been certified by the experts that the courses contents are up-to-date and can be floated by the University. Therefore, the HOD is authorized to place the syllabus in the Academic Council Meeting for consideration.

**XXXX**

Sd/-  
D.K. Mahalik

Sd/-  
B. Satpathy

Sd/-  
P.C. Tripathy

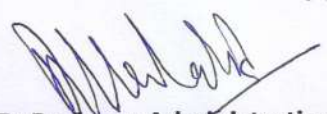
Sd/-  
T.K. Das

Sd/-  
A. Samal

Sd/-  
S.K. Sahoo

Sd/-  
R.K. Mishra

**True Copy**

  
**HOD, Business Administration**  
**HEAD**

**Dept. of Business Administration**  
**Sambalpur University**  
Jyotivihar